

DRAYCOTT IN THE CLAY PARISH COUNCIL

Minutes of Parish Council Meeting held on 9 July 2015

Apologies: Cllrs Sue Fulford, Barbara Marshall and PC Josie Shepherd

Present: Chairman Cllr Ken Rudman
Vice Chairman Cllr Mark Flavell and Cllr Arthur Renshaw
Miss Caroline Hulse and Mr Nigel Powlson
Parish Clerk Mrs Rita Hill
Mr Graham Hunt, SCC Community Partnerships Officer
(Cannock Chase and East Staffordshire) (part)
Cllr S Smith, Crown Ward (part)
2 Members of the Public (1 part)

The minutes of the June Parish Council meeting and the Extraordinary Parish Council meeting held on 25 June 2015 were unable to be approved as the number of Councillors present at the July Parish Council meeting who had attended both of these meetings was not quorate.

Co-option of Councillors

Further to the recent interviews held on 25 June 2015 with regard the two Councillor vacancies the Chairman welcomed Miss Caroline Hulse and Mr Nigel Powlson to the meeting and declared that the Vice Chairman, Cllrs Sue Fulford, Barbara Marshall and Arthur Renshaw had voted to co-opt them on to the Parish Council. Proposed by Vice Chairman. Seconded by Cllr Arthur Renshaw. All in favour.

Prior to the meeting Cllrs Caroline Hulse and Nigel Powlson had been provided with the necessary paperwork / policies / procedures to view, complete and sign as required. Cllrs Caroline Hulse and Nigel Powlson confirmed to the Parish Clerk their preferred email address to be used for Parish Council business and provided their electronic signatures. Declaration of Interest forms were completed and signed for retention by the Parish Clerk. Completed Register of Councillors Interest 2015 / 16 forms were handed over to the Parish Clerk for submission to ESBC. **Action – Parish Clerk.** Parish Clerk to obtain the necessary forms from the Royal Bank of Scotland for action at the next meeting. **Action – Parish Clerk.**

Chairman invited the Member of the Public to speak. Parishioner advised Cllrs that with respect to previous discussions the oil tank would be located at the top / right hand side of their back garden. They went onto explain that the wooden panels had been taken out and replaced with concrete ones in line with health and safety requirements. Cllrs thanked the Parishioner for the update.

Member of the Public left the meeting room.

Mr Graham Hunt, SCC Community Partnerships Officer (Cannock Chase and East Staffordshire)

Chairman handed this section of the meeting over to the Vice Chairman.

1. Speed cameras – Mr Graham Hunt explained the current policy was for cameras to be moved around County over a 6 month period and redeployed as appropriate in response to accidents. Vice Chairman said that he was slightly aggrieved by this. Vice Chairman then handed over to Mr Graham Hunt details from the press about the 'Top 10 snapping camera speeds'. Vice Chairman commented that the cameras were working if there, clearly catching speed and that the village came out high in the ranking. So on this basis he thought that there should be one camera there all the time. **Action – Mr Graham Hunt to check out the details.** Mr Graham Hunt said that speed was the major factor to the deployment of a camera. Road safety in the County was good as anywhere else and there was a high safety rate. The evidence working to was using the approach of year on year accident data. Vice Chairman said he was not happy with that statement. **Action - Mr Graham Hunt to look into why and what device was installed in the new camera housing along Draycott Cliff.** Cllr Arthur Renshaw commented that it would be nice for the Parish Council to be told of such changes. Cllrs enquired as to why only one camera housing had been changed. Mr Graham Hunt replied saying SCC does not share confidential information. Cllr Arthur Renshaw commented that the Parish Council was advised that when the CSW was started this information would be more readily available to us, as the CSW would be adding data to the database. Mr Graham Hunt said that Draycott in the Clay had far less a problem than at Yoxall. Cllr Caroline Hulse asked if the cameras catch both sides of road.

2. Accident data – Vice Chairman said that the Parish Council keeps a log of incidents and as instructed sends the details to SCC, so why does SCC say that there are no accidents but our list contradicts this. So, why was there such a discrepancy? Mr Graham Hunt replied saying SCC relies on data from the Police, which was supplied over 5 year period of serious accidents serious injury accidents and where speed was a contributory factor. These incidents immediately trigger an investigation. There were 73 accidents along the A515 from the A50. Vice Chairman asked how many of these were on the A515 through Draycott in the Clay. **Action – Mr Graham Hunt to find out (December 2009 to December 2014 on an annual basis).** Vice Chairman said it would be interesting to know how many were at the Mitre crossroads. Chairman commented on how bikers were getting round the average speed cameras. **Action – Mr Graham Hunt to check.** Mr Graham Hunt said that putting in deterrents which can simply shift problems, in this instance the behaviour of the bikers needs to be addressed.

3. Cllr Philip Atkins Annual Parish report (Utttoxeter Rural Division Annual Report April 2015)

4. HGV numbers

Taking the two points above together, Vice Chairman commented that Cllr Philip Atkins report was disingenuous, in that, he was suggesting that something was happening in Draycott in the Clay e.g. gateways; but it is not. **Action – Mr Graham Hunt to feedback to Cllr Philip Atkins - would like to know what is happening at**

the northern end of the A515. With regard to HGV policy SCC does not support weight restriction on key roads.

5. A50 improvements, diversion route and construction traffic – Vice Chairman explained to Mr Graham Hunt that the Parish Council had contacted Mr Andy Mason seeking information on the construction and diversionary routes. Mr Andy Mason had responded saying was still working on the details and was not ready to respond. Vice Chairman wished to alert Mr Graham Hunt to the fact that the Parish Council wanted to know these details. Vice Chairman pointed out that Mr Andy Mason said that the A50 would have to be closed as cannot work next to live carriageways. However, on the A1 and M1 concrete blocks were put up whilst workers work next to live carriageways so that these roads were not closed, so why could this idea not be put in place for the A50. Another question asked was - how often would the A50 be closed? Mr Graham Hunt explained that the Highways England informs SCC of the closure program. **Action – Mr Graham Hunt to speak to Mr Andy Mason and suggests that he comes to a meeting.**

6. SID (speed indicator device) – Cllrs would like to know the data from the last SID visit and when the replacement person would be in place. **Action – Mr Graham Hunt to look into.**

7. CSW (Community Speed Watch) – Cllr Arthur Renshaw advised that the CSW team were concentrating on Stubby Lane. Cllr Nigel Powlson raised that the Ticknall CSW had been asked to stop going out 'on patrol'. Mr Graham Hunt commented that SCC encourages CSW teams. Cllr Arthur Renshaw explained the team's disappointment as County Cllr Philip Atkins wanted to get the scheme off the ground within the village and went onto explain the problems encountered, the breakdown in communication, the training not being the best and that members were lost members during that time. Plus, concern about the problem of the team not being able to contact the 101 service to inform them that the team would be out and how the team would be covered with regards to insurance. **Action – Mr Graham Hunt to find out.** Parish Clerk enquired about the signs at the CSW signs at the entrances to the village. **Action – Mr Graham Hunt to find out.**

Borough Cllr Stephen Smith entered the meeting room.

8. Discussions with Cllr Philip Atkins regarding compulsory purchase of land in Stubby Lane – Cllr Arthur Renshaw explained that the Parish Council was very disappointed in that Cllr Philip Atkins had not responded. **Action – Mr Graham Hunt to look into.**

9. Potholes - Aston Bridge on A515 (ref 4007982) Mr Graham Hunt explained that the log was classed as a category 2, that an initial repair had been carried out and was now programmed in for a more permanent repair. Parish Clerk clarified the location of the two potholes – one on the centre white line and the other by the drain cover.

Prison meeting. Discussion took place. Mr Graham Hunt questioned that it was the Parish Council who had requested a meeting in the first place. Vice Chairman acknowledged this, but added that the Parish Council had offered for the meeting to

be held at the Village Hall. It was the Prison Director, Mr Michael Guy who had refused to attend but it was Mr Guy who then offered the prison as a venue. Some Cllrs said that they did not wish to attend the prison. In the meantime, Cllr Caroline Hulse offered to attend the meeting on Thursday 16 July. Parish Clerk to contact Cllr Sue Fulford to see if she wished to attend. **Action – Parish Clerk to advise the Prison.**

Chairman declared an interest with respect to the Kuehne & Nagel site and the potential increase in the amount of traffic from the site that would use Toby's Hill as a 'rat run'. He added that the road already gets too much traffic for such a minor road and questioned that highway signage which states clearly that it was a no through road to the A515. Mr Graham Hunt responded by saying the Chairman needed to put his comments through the planning process and there was nothing County Cllr Philip Atkins to do. Borough Cllr Stephen Smith questioned if a weight restriction could be put forward. Mr Graham Hunt responded that there would be traffic implications / methodology assessment if more traffic, how it would impact on the current highway, then, if an impact, how this could be reduced. ESBC Planning does not have to accept SCC's recommendation in respect of highway issues. Borough Cllr Stephen Smith replied saying different type of vehicles not volume. Mr Graham Hunt commented that Mr Jeff Evenson, SCC Highways provided SCC's response and that he would have assessed the impact of change and the nature of traffic; if he had identified a negative impact then mitigation would be put in place to pay for the cost. Borough Cllr Stephen Smith added that the paperwork for the Planning Application Committee meeting would be coming out tomorrow (10 July 2015).

Other issues – Cllr Nigel Powlson raised about the impact of the recent Ironman event, in that, it was not a very positive at all. He added that County Cllr Philip Atkins seemed to be ignoring people's complaints / concerns, not even entering into a conversation on the subject. Mr Graham Hunt's response was that it was the first time that the event had happened, that it was a steep learning curve and that any comments should be fed back. He added that for SCC it was a bit of a coup and increased prosperity in Staffordshire. Cllr Nigel Powlson said that even Ironman could not be reached to correspond with - how can local people have a voice. Mr Graham Hunt said that he thought that Parish Councils had been involved. The response was no – the first we knew about it was when the Parish Council received a map of the route. Mr Graham Hunt commented that this was clearly a learning point from this discussion. **Action – Mr Graham Hunt to raise with County Cllr Philip Atkins.**

Mr Graham Hunt spoke about temporary road closures, for such as a street party, in that, ESBC or SCC had not much coordination on this and were looking at one source of legislation – Improve Public Services plc – a better service for local people. The website www.roadworks.org details road closures. Mr Graham Hunt said in theory the A50 closures should be listed on this site. With regard to road closures Mr Graham Hunt advised that Highways England would limit overnight closures as this was not a cost effective way to work as they have realised a bigger problem may emerge. It was questioned whether there were alternative arrangements to night time closures.

Cllr Arthur Renshaw raised with Mr Graham Hunt that in the past when the A50 has been closed traffic has backed up along the A515 and B5017 towards Marchington with no one to control the traffic. More importantly, traffic struggles to exit the B5017 (Stubby Lane) onto the A515 due to amount of traffic coming down Draycott Cliff and drivers not letting traffic come out of the junction. Mr Graham Hunt reiterated that when the time was right he would be happy to arrange for Mr Andy Mason to attend a Parish Council meeting.

Mr Graham Hunt said that he hoped to be able to respond to the actions over the next few weeks.

Chairman thanked Mr Graham Hunt for attending the meeting.

Mr Graham Hunt left the meeting room.

Declaration of Interests

Chairman made declarations of interests.

Policies, Procedures and other related documents

Cllrs reviewed prior to the meeting the revised Freedom of Information and agreed to formally adopt it. Proposed by Vice Chairman. Seconded by Cllr Arthur Renshaw. All in favour. **Action – Parish Clerk.**

Matters Arising

Issues with Mr Andrew Griffiths MP. The Green, Pipehay Lane. Mr Andrew Griffiths MP has advised that he was waiting for a response from the Staffordshire Fire Service.

Police issues. Community Speed Watch. Carried over from the June meeting:
Cllr Arthur Renshaw explained to PC Richard Boulter about the group's disappointment in the poor communication between them and Mr Ian Shaw and that of the 101 service. **Action – PC Richard Boulter said he would take these matters up with his line manager.**

Prison meeting. Discussed earlier with Mr Graham Hunt.

Accounts for Payment

BT Payment Services Ltd, Parish telephone line	£ 83.77
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The above account was paid by Direct Debit on 26 June 2015. Payment proposed by Vice Chairman and seconded Cllr Arthur Renshaw. All in favour.

Mrs R Hill, Parish Clerk salary July 2015 and expenses	£ 376.38
Staffordshire Pension Fund, re pension (July payment)	£ 121.36
Mrs R Hill, Parish Clerk salary August 2015	£ 359.74
Staffordshire Pension Fund, re pension (August payment)	£ 121.36

Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 638143	£ 222.30
Bloomin' Gardens & Landscapes Ltd, Grass mowing invoice no. 638267	£ 222.30
FoSSA re Staffordshire Tithe Map Digitisation Project	£ 40.00
K Rudman, Reimbursement of expenses re ink cartridge and filler	£ 43.29
RCAB Barton Our Lady of Perpetual Succour, Lease on playing field 23/02/2015 to 22/02/2015 relating to the difference due to the increase in line with RPI February 2015	£ 47.68
Tremendous Estate Care, Supply and install half-round rails and posts	£ 50.00
Timbuild Building Service Ltd, Work to guttering at Village Hall	£1,324.80

All of the above accounts were proposed for payment by Vice Chairman and seconded by Cllr Arthur Renshaw. All in favour. **Action - Parish Clerk to action the payments.**

Chairman distributed the current receipts / payments accounts for 2015 / 2016.

In respect of cheque no. 001267 RSB has withdrawn the incorrect amount from the current account i.e. £3,254.50 instead of the actual figure of £325.50. Parish Clerk has been into the branch to report this discrepancy. As it was RBS error they are going to raise a query to repay the overpayment of £2,929.00.

Submission of the Annual Return for the year ended 31 March 2015

Grant Thornton has acknowledged receipt of the Annual Return.

General Correspondence

ESBC re Emergency Planning and the Parish Emergency Plan. Mr William Read has confirmed that he will attend the October Parish Council meeting.

Planning Applications and Related Matters

Parkwood Consultancy Services re Outline planning application (P/2015/00220) at K & N Logistics, Stubby Lane, Draycott in the Clay. Chairman handed the meeting over to the Vice Chairman. Application to go to the Planning Application Committee (PAC) meeting on Monday 20 July. Borough Cllr Stephen Smith said that he would expect ESBC's recommendation was for refusal. He added that with this type of application Parish Councils would not normally like this, but that, this Parish Council seemed to want the application to go ahead. Letter received from ESBC inviting a Councillor to speak at the PAC meeting. **Action – Parish Clerk to ask if more than one Cllr can speak.**

Borough Cllr Stephen Smith wondered if the Parish Council should ask for a meeting with the developer as Cllrs want to get more out of the Section 106 than was presently being proposed. Cllrs thought this to be a good idea and agreed for a meeting to be arranged between now and 20 July. **Action – Vice Chairman.**

Borough Cllr Stephen Smith advised that he had carried out a Ward walk with ESBC's CEO and had spoken with the LDL meeting.

Borough Cllr Stephen Smith advised that he can speak at the PAC meeting without restriction.

Chairman advised Cllrs that correspondence had been received from two Parishioners putting forward their views on the planning application. Chairman declared an interest and spoke about his and of other Parishioners who live in Toby's Hill of their concerns of traffic to / from the site possibly using Toby's Hill as a cut-through.

Three decision notices received:

Permits - P/2015/00681: Erection of a first floor extension. West View, 10 New Row, Draycott in the Clay.

Refuses to permit - P/2015/00680: Erection of 8 dwellings, comprising of 3 pairs of semi-detached dwellings and 2 detached and the erection of associated garages, including the formation of a vehicular access. Land north of Woodlands Rise, Draycott in the Clay.

Permits - P/2015/00405: Construction of a Solar Farm with ancillary development, including solar panels and frames, inverter cabin, comms building, substation, switchgear enclosure, CCTV columns and perimeter fencing. Land North of Moreton Lane, Draycott in the Clay.

Borough Cllr Stephen Smith commented that he has had a meeting with the developer including a drive round the solar farm site.

ESBC re Local Plan Examination update. Noted.

ESBC re The Local Plan Modification Consultation. Noted.

Chairman declared an interest and took no further part in the discussion or decision with regard to the next item.

P/2015/00873: Replacement of 14 windows and 1 door. Yew Tree Farm, Toby's Hill, Draycott in the Clay. Having received no representations from parishioners, it was agreed that the Parish Council has no comment to make on this application.
Action – Parish Clerk.

Circulars Received

ESBC re Register of Electors – Notice of Alteration for July 2015. Noted.

Harlow Timber Merchants re product literature. Noted.

SLCC re The Clerk magazine. Noted.

Highway / Traffic Matters

GATSOs. Discussed earlier with Mr Graham Hunt.

Community Speed Watch (CSW) scheme. Chairman made Cllrs aware of recent correspondence between a Parishioner and the Parish Clerk.

Reinstatement of green footpath in Stubby Lane. Ms Sam Griffiths advised Cllr Arthur Renshaw that she has passed the information on to Mr Roy Carr as the matter now relates to highway drainage.

Potholes (4007982) near to Aston Bridge on A515. Discussed earlier with Mr Graham Hunt.

Mr Andy Mason, Senior Project Manager re A50 Improvements – Diversionary route. Carried over from June meeting:

Cllr Barbara Marshall offered to obtain photographs of other stretches of highway which use concrete safety barriers on live carriageways. **Action – Cllr Barbara Marshall.**

Discussed earlier with Mr Graham Hunt.

Gullies (4015394) between Aston Bridge and Moreton Lane roundabout. A highways officer has now visited / assessed the site and has raised a works order.

Neighbourhood Highway Team. As of 1st July 2015 Mr Jeff Green will be the Parish's Community Highway Liaison Officer. Parish Clerk has thanked Ms Sam Griffiths for the exceptional service that she has provided.

Boulder. PC Richard Boulter has advised that he has raised a 'Hazard Report'.

Proposed A515 Weight Restriction south of Draycott in the Clay. Vice Chairman has written to Kings Bromley Parish Council for an update – reply waited.

Yew Tree Lane re numerous potholes (4015398). Chairman advised that the area has been marked up for repair.

Ashes Lane re collapsed verges and no road markings. Chairman advised that the area has been marked up for repair.

SCC re Highway Winter Maintenance Review. Vice Chairman proposed that the Parish Clerk filled in the form then emailed the draft to Cllrs for approval. Cllrs were in agreement. **Action – Parish Clerk and Cllrs.**

Village Facilities, Maintenance and Landscaping

Weekly inspection reports. Inspection report received – no new issues. Parish Clerk to draw up a new rota and send to Cllrs. **Action – Parish Clerk.**

Bloomin' Gardens & Landscapes Ltd – site meeting. Parish Clerk to contact the company again. **Action – Parish Clerk.**

Slide embankment. Chairman explained to Cllrs the background to the discussions held during the site meeting with MacGroundworks, in that, the original embankment was meant for a shorter length of slide, so left the embankment with steep sides. So that the steepness of the sides is reduced the contractor suggested importing 60 tonnes of top soil and seeding it in the Spring. Cllr Arthur Renshaw asked about the

impact on the tunnels. Chairman responded saying that a wider platform base at the top would be installed and the tunnels would not be affected or have to be moved. Chairman has asked for quote to be sent through. He added that the original slide embankment was not MacGroundworks fault as they were the sub-contractor to Wicksteed.

Repairs to Play Area. Works have taken place. Chairman and Cllr Arthur Renshaw advised that they were happy with the works carried out. Chairman has advised the company that if invoice was not received for the July meeting that it would be presented at the September meeting.

Kissing gate. Landlord of The Swan has again expressed his concerns. Rights of Way to be advised of this. **Action – Parish Clerk.**

Annual Inspection. To be carried out around the 12 September 2015.

Posts holding netting. Cllr Arthur Renshaw advised that a number of posts were rotting off and needed replacing. Chairman asked Cllr Arthur Renshaw to obtain a quote for consideration at a Parish Council meeting. **Action – Cllr Arthur Renshaw.**

Playing field gate. Cllr Arthur Renshaw raised that as the top gate was another access point that Cllrs gave consideration to it being chained and padlocked. Parish Clerk had a spare padlock and key. Cllrs agreed. **Action – Cllr Arthur Renshaw.**

Village Hall Update

Constitution. Vice Chairman questioned the documents - the original document was the 1969 conveyance, then in the 1972 document details were passed on to the Parish Council (this latter document is very thin). None of the legal obligations / conditions in the 1969 document are referred to in the 1972 document. Chairman suggested the Parish Council could obtain a legal opinion on it. Cllrs agreed to wait until the outcome of a current planning application / discussions with the developer in respect of the Kuehne & Nagel site.

Flooding of Village Hall. It was noted that the works have been completed to a high standard.

Flat roof application. Borough Cllr Stephen Smith commented that on 27 June he had signed an agreement with regards to the repair works.

Any Other Business

Cllr Arthur Renshaw advised that two Parishioners who regularly walk round the village had asked him to raise that they have witnessed on numerous occasions drivers incorrectly taking the Hanbury turning at Six Roads End, then turn round and take the correct turning to Burton upon Trent. They asked if something could be done with regards to better signage at this location. Parish Clerk was asked to raise the matter with Mr Graham Hunt. **Action – Parish Clerk.**

A Parishioner has asked Cllr Arthur Renshaw to raise that dog fouling was on the increase again along Riddings Lane and wondered if a bin could be erected. Cllrs agreed to an article being placed in the next Parish Council Newsletter. **Action – Parish Clerk / Vice Chairman.**

Cllr Arthur Renshaw raised that the shrubs outside and opposite the bus shelter required cutting down by about 2 foot in height. Cllrs agreed. Parish Clerk to contact Bloomin' Gardens for a price to do this and a price for maintaining them. **Action – Parish Clerk.** Cllr Caroline Hulse enquired if Cllrs were aware of the Lengthsman scheme. Vice Chairman replied that the Parish Council had looked into this a while ago. Chairman said could consider this again.

Borough Cllr Stephen Smith raised the following items:
Superfast broadband newsletter, Village Hall recoverable VAT issue, the Queen's Award and combined authorities (on the last issue he said that he would provide more information at the next meeting).

As no other business arose the open meeting closed 9.35 p.m.

Date of the next monthly meeting: Thursday 10 September 2015, 7.30 pm,
Village Hall.

Signed



Date 10 September 2015

Chairman

2015 – Dates of Parish Council meetings:

8 October 12 November 10 December

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>

Draycott in the Clay Parish Council has adopted the Model Publication scheme as approved by the Information Commissioner.
Details are available via the Parish Council meeting or via the Parish Clerk.